

**MINUTES OF THE MONTHLY MEETING OF THE
PUBLIC BUILDING COMMISSION OF ST. CLAIR
COUNTY, ILLINOIS, HELD ON THURSDAY
MARCH 15, 2018 AT 10:00 A.M. AT THE
ST. CLAIR COUNTY BUILDING, BELLEVILLE, ILLINOIS**

The Regular Monthly Meeting of the Public Building Commission of St. Clair County, Illinois was called to order by Chairman Richard Sauget at 10:00 a.m., on Thursday, March 15, 2018 at the St. Clair County Building, Belleville, Illinois.

The following Commissioners answered present to roll call: Richard Sauget, James Nations, Daniel Polites, Charles Lee, and Richard Effinger. Absent for roll call: Thomas Dinges.

Also present for the meeting, or for a portion thereof, were the following: Debra Moore, County Administrator; Dan Trapp, MidAmerica St. Louis Airport Engineering and Planning Director; Matt Glover, MidAmerica St. Louis Airport; Tom Knapp, Sheriff's Department; Sue Schmidt, St. Clair County Financial Analyst; Randy Pierce, Fairview Heights Tribune; James Brede, Director of Buildings; Attorney Bernard Ysursa; Vickie Boyde, Comptroller; and Dorothy Meyer, Secretary.

Minutes of the February 26, 2018 Regular Monthly Meeting were reviewed. Commissioner Lee moved that the Regular Monthly Meeting Minutes, dated February 26, 2018 be approved as provided. Second by Commissioner Effinger and carried.

Under Treasurer and Finance, Commissioner Polites, Treasurer, reviewed the Regular Expense Claims Report with Payroll Ledger Report for March 29, 2018, and moved to approve payment of bills. Second by Commissioner Lee. Roll call as follows:

Commissioner Dinges	: Absent
Commissioner Nations	: Aye
Commissioner Lee	: Aye
Commissioner Polites	: Aye
Commissioner Effinger	: Aye

Commissioner Sauget : Aye
AYES: 5 ABSENT: 1 NAYS: None

Motion carried.

Commissioner Polites reviewed the Airport Expense Claims Report, dated March 29, 2018 and moved to approve payment of bills. Second by Commissioner Lee. Mr. Nations explained to the Commission that the airport is going to submit an expense for the parking lot operation and they are requesting that given that our meeting cycle for bill approval is not consistent with their billing cycle they would like permission to treat it like a utility bill where we are authorizing staff to pay the bill after our meeting consistent with the processing and then they would report expenditures at the next meeting. Mr. Nations recommended amending the motion to include their request. Amendment accepted.

Roll call as follows:

Commissioner Dinges : Absent
Commissioner Nations : Aye
Commissioner Lee : Aye
Commissioner Polites : Aye
Commissioner Effinger : Aye
Commissioner Sauget : Aye
AYES: 5 ABSENT: 1 NAYS: None

Motion carried.

Commissioner Polites reviewed the Monthly Budget Analysis Report for March 2018, and asked that it be placed on file, stating that the 2018 Budget is in line with the projected percentage of 25.0% expenditures.

Commissioner Polites reviewed the Trial Balance Report for February 2018, and asked that it be placed on file. The Secretary has a copy available for review in the Public Building Commission Office.

Under Operations, James Brede, Director of Buildings, presented a lease renegotiation with the State of Illinois for the Arbitration Center at 19 Public Square. It is due in September of

2018. Director Brede negotiated a new lease with a 1% increase every year for five years. A preliminary contract was reviewed by Council and it was found to be in order. Director Brede would like approval of the preliminary agreement and when final contract is received he would like to have approval for Mr. Sauget to sign.

Commissioner Nations moved to approve the lease agreement as provided in the Administrative Office of the Illinois Courts lease agreement for office space. Second by Commissioner Effinger. Roll call as follows:

Commissioner Dinges	: Absent
Commissioner Nations	: Aye
Commissioner Lee	: Aye
Commissioner Polites	: Aye
Commissioner Effinger	: Aye
Commissioner Sauget	: Aye
AYES: 5 ABSENT: 1	NAYS: None

Motion carried.

Dan Trapp, MidAmerica St. Louis Airport Engineering and Planning Director, reported that the Airport currently has multiple leases with Mid America Outdoor Advertising for billboards and a ground lease. There are currently four independent leases and would like to consolidate the leases with Mid America Advertising and looking for approval to sign the lease. Commissioner Nations moved to approve the lease agreement. Second by Commissioner Polites. Further discussion for informational purposes Commissioner Nations reported that Mr. Trapp has reviewed the agreement with him and he expressed his concern that when extending the agreement from a five year to a 10 year period that we could get ourselves in a tight spot if someone wanted part of the acreage where the signs are located. The lease agreement contains complete rights to the Public Building Commission/County to negate any component of the lease agreement if we should need the ground.

Roll call as follows:

Commissioner Dinges : Absent
Commissioner Nations : Aye
Commissioner Lee : Aye
Commissioner Polites : Aye
Commissioner Effinger : Aye
Commissioner Sauget : Aye
AYES: 5 ABSENT: 1 NAYS: None

Motion carried.

Mr. Trapp presented two handouts to the Commissioners. First is the Airport Master Plan Update website. He explained that per FAA regulations the website is partial fulfillment of the public involvement portion of the process. The website address is www.blvmasterplan.com and the handout is a print-out of the first page of the website. The second handout is the MidAmerica Running Annual Report as of today. Operations are up significantly. In February, 2018, enplanements were at 10,925 versus February, 2017, they were at 5,206. That is 110% growth in a year. Mr. Trapp stated that every month continues to show dramatic improvement. Commissioner Nations commented that he personally just experienced excellent service. He also said he would like to highlight that in the report that was handed out MidAmerica is the second fastest growing airport in America. Commissioner Effinger asked Mr. Trapp if all the routes were doing well. Mr. Trapp stated that they were all successful.

Major Tom Knapp, Sheriff's Department, reported that the Sheriff wanted to let the Commission and Director Brede know that they are very happy with the crews that are performing the work on three medium to large projects at the Jail. First a kitchenette, that was not used in 30 years, being renovated and appreciate the Public Building Commission removing an old refrigerator to provide more space; second, Spectrum Wiring job that was very involved; and third relocating Drug Task Unit to upstairs from a space in the Annex part of the building. They are pleased with all the work being done.

There being no further business to come before the Public Building Commission,

Commissioner Lee moved for adjournment. Second by Commissioner Effinger and carried.

Meeting adjourned at 10:12 a.m.

Respectfully submitted,


Dorothy Meyer
Secretary

APPROVED:


CHAIRMAN